



*Protecting Lake Michigan & Our Waterways.*

## **North Shore Water Reclamation District**

### **Interoffice Memo**

To: Board of Trustees  
North Shore Water Reclamation District

From: Dave Miller  
Executive Director

Date: December 5, 2025

Re.: Tentative Agenda

The next meeting of the Board of Trustees will be held on Wednesday, December 10, 2025 at 9:30 A.M at the NSWRD Administration Building in Gurnee.

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE TO THE FLAG
- III. ROLL CALL
- IV. PUBLIC COMMENT
- V. CONSENT AGENDA
  - A. Approval of the Minutes of the Meeting held on November 12, 2025.
  - B. Consideration of Bills.
  - C. Financial Report, October, 2025.
    1. External Financing Summary.
  - D. Orders to Terminate Service.
  - E. Current Status of Significant Industrial Wastewater Violation(s) in the Service Area of the NSWRD.
  - F. Stop Loss Insurance Application - HCC Life.
  - G. Annexation Ordinance.
    1. No. 499, Submitted by Daniel and Stefanie Lara, for approximately 2.3 acres located in the Village of Beach Park.
  - H. Authorize Payroll and Finance Department to issue District checks to meet expenses where necessary for payroll and to avoid interest and/or penalties before the next Board Meeting.
- VI. PRESIDENT REPORT
  - A. Regular Board Meeting Dates for 2026.

VII. TRUSTEE REPORT

VIII. MANAGEMENT REPORT

- A. Energy Transition Community Grant Program.
  - 1. DCEO Notice of Funding Opportunity for Zion Taxing Bodies.
- B. Service Agreement for Lake County Northeast Central (NEC) Service Area.
- C. Employee Recognition Annual Holiday Gift.
- D. FRWRD Trustee Database Initiative.

IX. ADMINISTRATION DIVISION REPORT

- A. FY25 Audit.
  - 1. Annual Financial Report.
  - 2. Audit Correspondence.
- B. Illinois Employee Blood and Organ Donation Leave Act.
  - 1. Revisions to Personnel Policy 160.0.

X. ENGINEERING DIVISION REPORT

- A. IDOT.
  - 1. Culvert Project on Sheridan Road at Rosewood Beach.
  - 2. BRF Forcemain Relocation at IL Route 173 Culvert.
    - i. Engineering Services Agreement, HMG Engineers, Inc.
- B. JULIE Non-Disclosure Agreement for API Access.
- C. Engineering Services Agreement Amendments.
  - 1. Amendment No. 5, Unit Substation Replacement at Gurnee, Waukegan and Clavey Road WRFs, Clark Dietz, Inc.
  - 2. Amendment No. 1, Edina Blvd. & 29<sup>th</sup> St. Sewer & Manhole Replacement Design, Jacobs Engineering Group, Inc.
- D. Bid.
  - 1. AFFF Fire Suppression System Upgrade at ZBRF.
- E. Change Orders.
  - 1. C.O. No. 1, VFD Upgrades at Winthrop Harbor Pumping Station PS-1A, Homestead Electrical Contracting, LLC.
  - 2. C.O. No. 11, Lake Bluff Sewage Storage Basin, IHC Construction.

XI. LABORATORY DIVISION REPORT

XII. OPERATIONS DIVISION REPORT

XIII. TECHNOLOGY SERVICES DIVISION REPORT

XIV. ATTORNEY REPORT

XV. OLD BUSINESS

XVI. OTHER BUSINESS

- A. Legislative Report.
  - 1. District Legislative Agenda - Update.

XVII. EXECUTIVE SESSION