



Permit Type: Sanitary Sewer Extension

When is an Extension permit required?

- The extension of a sanitary sewer, greater than six inches in diameter, by any municipality or other entity which will serve or in the future may serve more than one building and which will connect either directly or indirectly to the sewage works of the North Shore Water Reclamation District (NSWRD).
- Any change in any components of a sewer system which alters the quantity of wastewater capable of being conveyed, or which increases or decreases the quantity of wastewater capable of being discharged at overflow or bypass structures.
- Any change in either horizontal or vertical alignment of an existing sanitary sewer or any modification to an existing sanitary sewer resulting in the realignment or addition of manholes.

What needs to be submitted?

- All applicants shall fill out a NSWRD *Sanitary Sewer Extension* permit application. <https://northshorewrd.org/wp-content/uploads/Ext.pdf>
- IEPA permit application (WPC-PS-1 and appropriate schedules). <https://epa.illinois.gov/topics/forms/water-forms/wastewater-permits.html>
- One (1) set of civil plans (signed & sealed by a professional engineer registered in the State of Illinois).

What is the process for obtaining the NSWRD permit?

- Print, sign, and submit permit application and required documentation by mail, e-mail, or in person.
- The IEPA permit application and schedules shall only be submitted to NSWRD once all required engineer/owner/municipal signatures have been obtained. NSWRD will be the last entity to sign the IEPA permit applications. Due to this the IEPA permit application may be submitted separately.
- Upon receipt of permit application and required documentation the NSWRD will review the application(s) and plans for accuracy and conformance with the NSWRD's rules and regulations.
- The NSWRD will sign and return the IEPA permit applications to the permittee, upon approval of the plans and required documentation. The NSWRD will not submit the IEPA applications directly to IEPA.
- NSWRD permit will be issued upon receipt of issued IEPA permit.

What are the fees?

- There is no NSWRD fee to acquire a NSWRD *Sanitary Sewer Extension* permit.
- Fees may be required by other entities for this permit type.



NSWRD PERMITTING CONTACT INFORMATION

MAIL: NSWRD, PO Box 750, Gurnee, IL 60031-0750

PHONE: (847) 623-6060

EMAIL: Permits@northshorewrd.org

PERMITTING IN-PERSON: NSWRD Administration Building
14770 W. Wm. Koepsel Drive
Gurnee, IL 60031-0750
Drop Off: Monday – Friday 8:00 a.m. – 4:30 p.m.
IN PERSON ASSISTANCE BY APPOINTMENT ONLY

RESOURCES

Web: www.northshorewrd.org

Permits & Ordinances: <https://northshorewrd.org/resources-forms/>